

**Rochelle Park Board of Education
Caucus Meeting Minutes– 7:00 P.M.
June 2, 2014**

- I. Call to Order and Flag Salute**
- II. Roll Call**

Board Members	Present	Absent
Mr. Mark Scully, Vice President	X	
Mr. Sam Allos	X	
Mrs. Arlene Ciliento-Buyck		X (arrived 7:05)
Mrs. Teresa Cravello	X	
Mrs. Maria Lauerman	X	
Mrs. Dimitria Leakas	X	
Mr. Esposito, President	X	

Others Present:

- Dennis McDonald, Interim Superintendent
- Christine Werner, Business Administrator/Board Secretary
- Cara Hurd, Principal
- Ellen Kobylarz, Board Recording Secretary

III. Open Public Meetings Act, Chapter 231, P. L. 1975 Announcement – by Board President

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that: “The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the The Record and The Our Town, in accordance with Chapter 231, P.L. 1975.

IV. Superintendent’s Report Dr.McDonald reported the following:

- Thanked Dr. Sacco, the Midland School Band, Jovi Schreiber and Sid Somasheker for playing taps and also the chorus members who sang.
- Reported on new Math textbooks being ordered.
- There will be resolutions on the agenda to approve, a student teacher, and professional development workshops for staff.
- The Midland Lions softball team has been invited to the next meeting. The team participated in a softball tournament and won!

V. Principal’s Report Mrs. Hurd reported the following:

- Kindergarten Round up took place on Thursday May 29th. The event was well attended.
- Open the Gates- Mrs. Purcell and her students worked very hard and put on a wonderful performance. It was a very enjoyable night!!
- RAC Update- Currently working on the completion of the 2014-2015 SIP with Mr. Cannici. RAC will be at the school on June 12th to do a final walkthrough.

- VI. Business Administrator’s Report** Mrs. Werner reported the following:
- Overview of the referendum projects and bids received.
 - School Board candidate’s petitions for the November election will be posted on the school website when they become available.

VII. Reports – Committee Action Items (deferred to regular meeting)

VIII. Items for Board Action - Resolutions (If needed)

Note: Resolutions marked with an asterisk are as a result of Executive Session Discussion.

Finance Resolutions F1-F10

- F1. Authorize Interim Superintendent to Submit NCLB Grant Application FY2015**
RESOLVED: that the Rochelle Park Board of Education authorizes the Interim Superintendent to submit the FY2015 NCLB grant application as per the entitlement figures released by the New Jersey Department of Education as follows:

Program Name	Rochelle Park Award Entitlement	Program Duration
NCLB		Start: July 1, 2014 End: June 30, 2015
NCLB – Title I	52,452	
NCLB – Title IIA	9,703	
NCLB – Title III	6,396	

A.

Motion by Mrs. Leakas, seconded by Mr. Allos
 Roll Call 7-0
 Motion carried

- F2. Authorize District to Participate in NCLB Title III Grant Consortium FY2015**
RESOLVED: that the Rochelle Park Board of Education authorizes the Rochelle Park School District, Rochelle Park, New Jersey, to participate in the Allendale consortium under the NCLB Title III program for the 2014-2015 School Year.

Motion by Mr. Allos, seconded by Mrs. Cravello
 Roll Call 7-0
 Motion carried

- F3. Authorize Interim Superintendent to Submit IDEA Grant Application FY2015**
RESOLVED: that the Rochelle Park Board of Education authorizes the Interim Superintendent to submit the FY2015 IDEA and IDEA-PS grant applications per the entitlement figures released by the New Jersey Department of Education as follows:

Program Name	Rochelle Park Award Entitlement	Program Duration
IDEIA CONSOLIDATED		Start: July 1, 2014 End: June 30, 2015

IDEIA-B Basic Allocation	122,406	
IDEIA-PS Preschool Allocation	5,001	

Motion by Mrs. Cravello, seconded by Mr. Allos
Roll Call 7-0
Motion carried

F4. Award Contract for RFP Proposals for Boys and Girls Bathroom Pipe Chase and Full Containment Floor Tile Removal for Duct Penetrations

RESOLUTION

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the “Board”) solicited for proposals for the Boys and Girls Bathroom Pipe Chase and Full Containment Floor Tile Removal for Duct Penetrations at Midland School Project (hereinafter referred to as the “Project”); and

WHEREAS, on May 20, 2014, the Board received three (3) proposals for the Project; and

WHEREAS, the lowest responsible proposal was submitted by Four Strong Builders,(hereinafter referred to as “Four Strong Builders”) with a base bid in the of \$32,100 and Alternate of \$2,700; and

WHEREAS, the proposal submitted by Four Strong Builders is responsive in all material respects and it is the Board’s desire to award the contract for the Project to Four Strong Builders;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Board hereby awards the contract for the Boys and Girls Bathroom Pipe Chase and Full Containment Floor Tile Removal for Duct Penetrations at Midland School Project to Four Strong Builders in a total contract amount of \$34,800.

2. This award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the project specifications, as prepared by the Board Attorney, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED that the Board Attorney is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms contained in the Request for Proposal documents for the Project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other document necessary to effectuate the terms of this Resolution.

Motion by Mr. Scully, seconded by Mrs. Leakas
Roll Call 7-0
Motion carried

F5. Award Bid – Infrastructure Upgrade-Roof Replacement at Midland School

RESOLUTION

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the “Board”) advertised for bids for the Infrastructure Upgrade-Roof Replacement at Midland School Project (hereinafter referred to as the “Project”); and

WHEREAS, on May 22, 2014, the Board received three (3) bids for the Project, as reflected on the attached bid tabulation sheet; and

WHEREAS, the lowest responsible bid was submitted by Arco Construction, Inc. (hereinafter referred to as “Arco”) with a base bid in the of \$387,390; and

WHEREAS, the bid submitted by Arco is responsive in all material respects and it is the Board’s desire to award the contract for the Project to Arco;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Board hereby awards the contract for the Infrastructure Upgrade-Roof Replacement at Midland School Project to Arco Construction, Inc. in a total contract amount of \$387,390.
2. This award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the project specifications, together with an AA201-Project Manning Report, an executed A-101-Standard Form of Agreement Between Owner and Contractor, A-201-General Conditions of the Contract for Construction, as prepared by the Board Attorney, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED that the Board Attorney is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents for the Project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

Motion by Mrs. Lauerman, seconded by Mr. Allos
Roll Call 7-0
Motion carried

F6. Award Bid – Infrastructure Upgrade-Exterior Door Replacement at Midland School

RESOLUTION

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the “Board”) solicited bids for the Infrastructure Upgrade-Exterior Door Replacement at Midland School Project (hereinafter referred to as the “Project”); and

WHEREAS, on May 22, 2014, the Board received one (1) bid for the Project, submitted by C&M Door Controls, Inc. (hereinafter referred to as “C&M”) with a base bid in the amount of \$149,600; and

WHEREAS, the bid submitted by C&M is responsive in all material respects and it is the Board’s desire to award the contract for the Project to C&M.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Board hereby awards the contract for the Infrastructure Upgrade-Exterior Door Replacement at Midland School Project to C&M Door Controls, Inc. in a total sum of \$149,600.

2. This award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the project specifications, together with an AA201-Project Manning Report, and an executed Contract, as prepared by the Board Attorney, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED that the Board Attorney is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents for the Project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

Motion by Mrs. Buyck, seconded by Mrs. Cravello
Roll Call 7-0
Motion carried

F7. Rejection of Bid – Infrastructure Upgrade - Window Replacement at Midland School

RESOLUTION

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the “Board”) advertised for bids for the Infrastructure Upgrade-Window Replacement at Midland School Project (hereinafter referred to as the “Project”); and

WHEREAS, on May 22, 2014 the Board received one (1) bid for the Project, with a base bid in the amount of \$720,000; and

WHEREAS, the bid is excessive as to price, as it substantially exceeds the cost estimates prepared by the Architect for this Project and, as such, is unreasonable as to price.

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby rejects the bid received for the Infrastructure Upgrade-Window Replacement at Midland School Project pursuant to N.J.S.A. 18A:18A-22(a) as the bid substantially exceeds the cost estimates and, as such, is unreasonable as to price on the basis of the cost estimates prepared on behalf of the Board.

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator is hereby authorized to re-advertise the Project, in the best interests of the School District.

Motion by Mrs. Leakas, seconded by Mrs. Cravello
Roll Call 7-0
Motion carried

F8. Award Bid – Infrastructure Upgrade-Upper Level Toilet Room Renovations at Midland School

RESOLUTION

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the “Board”) solicited bids for the Infrastructure Upgrade-Upper Level Toilet Room Renovations at Midland School Project (hereinafter referred to as the “Project”); and

WHEREAS, on May 29, 2014, the Board received the Board received two (2) bids for the Project, as reflected on the attached bid tabulation sheet; and

WHEREAS, the lowest responsible bid was submitted by C.M. General Contractor (hereinafter referred to as "C.M.") with a base bid in the amount of \$198,000; and

WHEREAS, the bid submitted by C.M. is responsive in all material respects and it is the Board's desire to award the contract for the Project to C.M.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Board hereby awards the contract for the Infrastructure Upgrade- Upper Level Toilet Room Renovations at Midland School Project to C.M. General Contractor in a total sum of \$198,000.

2. This award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the project specifications, together with an AA201-Project Manning Report, and an executed Contract, as prepared by the Board Attorney, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED that the Board Attorney is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for the Project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

Motion by Mr. Allos, seconded by Mrs. Cravello
Roll Call 7-0
Motion carried

F9. Award Contract for RFP Proposals for Intercom System

RESOLUTION

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the "Board") solicited proposals for the Intercom System at Midland School Project (hereinafter referred to as the "Project"); and

WHEREAS, on April 28, 2014, the Board received a proposal submitted by Promedia Technology Services, Inc. under State Contract #A83083 in the of amount of \$72,868 (Seventy-Two Thousand Eight Hundred and Sixty-Eight Dollars and 00 cents); and

WHEREAS, the proposal submitted by Promedia Technology Services, Inc. is reasonable and fair in all material respects and it is the Board's desire to award the contract for the Project to Promedia Technology Services, Inc.;

NOW, THEREFORE, BE IT RESOLVED, that the Board Attorney is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms contained in the Request for Proposal document for the Project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

Motion by Mrs. Cravello, seconded by Mrs. Leakas

Roll Call 7-0
Motion carried

F10. Award Contract for RFP Proposals for Security and Door Access – Parking Lot System

RESOLUTION

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the “Board”) solicited proposals for the Security and Door Access – Parking Lot System at Midland School Project (hereinafter referred to as the “Project”); and

WHEREAS, on April 28, 2014, the Board received a proposal submitted by Promedia Technology Services, Inc. under State Contract #A83083 in the of amount of \$230,572 (Two Hundred Thirty Thousand Five Hundred and Seventy-Two Dollars and 00 cents); and

WHEREAS, the proposal submitted by Promedia Technology Services, Inc. is reasonable and fair in all material respects and it is the Board’s desire to award the contract for the Project to Promedia Technology Services, Inc.;

NOW, THEREFORE, BE IT RESOLVED, that the Board Attorney is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms contained in the Request for Proposal document for the Project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

Motion by Mr.Scully, seconded by Mrs. Cravello
Roll Call 7-0
Motion carried

Dr. McDonald informed the Board that he had a meeting with the Police Chief and Promedia regarding security needs.

IX. Open to the Public (Any Item)

During this portion of the meeting, the residents are invited to address the Board with any questions, comments or concerns that may be in respect to the operation of their school.

Motion by Mrs. Buyck, seconded by Mr. Allos, to open public comment at 7:40 p.m.
Roll Call 7-0
Motion carried

None

Motion by Mrs. Leakas, seconded by Mrs. Lauerman, to close public comment at 7:42 p.m.
Roll Call 7-0
Motion carried

X. Other Business

XI. Announcements:

The Regular Meeting will be held on Monday, June 9, 2014 at 7:30 P.M. The next Caucus meeting will be held Monday July 14, 2013 at 7:00 P.M. with the regular July Board meeting held immediately after. All meetings will be held in the Media Center.

XII. Executive Session Announcement (if needed)

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the "Board") will convene in Executive Session to discuss confidential matters which include:

1) Contracts/Negotiations 2) Superintendent Search

NOW THEREFORE BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).

BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was.

BE IT FURTHER RESOLVED that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.

BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

1) Executive Session

Motion by Mrs. Leakas, seconded by Mrs. Cravello, to open Executive Session at 7:04 p.m.

Roll Call 7-0
Motion carried

Motion by Mrs. Buyck, seconded by Mrs. Leakas, to close Executive Session at 7:30 p.m.

Roll Call 7-0
Motion carried

Motion by Mr. Allos, seconded by Mrs. Cravello, to resume Regular Meeting Agenda at 7:31 p.m.

Roll Call 7-0
Motion carried

2) Executive Session

Motion by Mrs. Buyck, seconded by Mr. Allos, to open Executive Session at 8:01 p.m.

Roll Call 7-0
Motion carried

Motion by, Mr. Scully, seconded by Mrs. Cravello to close Executive Session at 10:24 p.m.

Roll Call 7-0
Motion carried

Motion by Mrs. Lauerman, seconded by Mrs. Cravello, to resume Regular Meeting Agenda at 10:25 p.m.
Roll Call 7-0
Motion carried

XIV. Adjournment

Motion by Mr.Scully, seconded by Mr. Allos, to adjourn meeting at 10:26 p.m.

Roll Call 7-0
Motion carried